



F. No. S-30011/1/2022
Dated: 04.02.2022

भारत सरकार
कर्मचारी चयन आयोग
(उत्तर पश्चिम क्षेत्र)
कार्मिक, लोक शिकायत और पेंशन मंत्रालय,
केंद्रीय सदन, सेक्टर- 9ए,
चण्डीगढ़ - 160009.

Government of India
Staff Selection Commission
(North West Region)
Ministry of Personnel, Public
Grievances & Pensions,
Kendriya Sadan, Sector 9-A,
Chandigarh - 160009.

Tele No. 0172- 2744366, 2749378, Fax No. 0172-2742144 E-mail: sscnwrgoi@gmail.com Website: www.sscnwr.org

To

All the Candidates
as per the List(Annexure-I)

Sub:- Call Letter For Documents Verification of Candidates for the post of Library & Information Assistant (General)(Group B) Post Code- ER10120, Advertised By SSC (ER) through Selection Post Advertisement Phase-VIII – regarding.

Dear Candidate(s),

With reference to your candidature for the Examination noted above, I am directed to inform you that the DOCUMENTS VERIFICATION of the candidates who appeared for Computer Based Mode Examination of Selection Post- **Library & Information Assistant (General) (Group B)** Post Code- **ER10120** advertised under Phase VIII/2020/Selection Posts by SSC(ER) Office, will be held at STAFF SELECTION COMMISSION (NWR), CHANDIGARH on **17th February, 2022**. All those candidates who have been scheduled for Documents verification on aforesaid date(s), had appeared in the online Computer Base Mode Examination held for the above post and have been provisionally shortlisted for DV.

2. It is informed that you have been shortlisted for Documents verification process for the respective category (ies) of post (s) as mentioned in the attached list. You must appear in the O/o **STAFF SELECTION COMMISSION (NWR), KENDRIYA SADAN, GROUND FLOOR, SECTOR-9A, CHANDIGARH** on the schedule date, batch, Board & time as mentioned in attached list. If you fail to appear in the Documents verification on the schedule date & time, your candidature will be treated as cancelled for **single/multiple** posts you applied for, without any further notice.

3. You must bring all the Original Certificates & documents, as applicable as per eligibility condition(s) attached to the post(s) applied for, for producing the same before the Commission during the Documents verification, failing which, your candidature will liable to be cancelled. You must bring original certificate of the following documents & submit one set of its self-attested copies:-

a) Matriculation Certificate;

- b) All mark-sheets/Certificates/Experience Certificate (if applicable) specialization certificate (if applicable etc.) as per the Essential Qualifications of the Post applied for;
 - c) SC/ST/OBC/EWS/Ex-S/CGCE/PwD certificate as per the Notice of the Recruitment;
 - d) Two copies of recent Passport Size clear Photograph;
 - e) Photo bearing Identity Card viz. Passport, Voter Card, Driving License, Aadhar Card, PAN Card etc.
4. You must be able to prove clearly through documentary evidences that the Age, Essential Qualification, Work Experience (if any), PwD Suitability, etc. are in accordance with the crucial date for Phase VIII/2020 advertisement i.e. **01/01/2020**, otherwise your candidature will be liable to be cancelled.
5. The candidate seeking AGE-RELAXATION & RESERVATION etc. should invariably ensure that he/she is fulfilling all the Terms & Conditions pertains to their respective Caste/Community/Category as stated at Para-6 of the Notice of Phase VIII/2020/Selection Posts Recruitment and may also ensure that they are able to produce the Original Documents during the Documents Verification and also as and when required by the Commission, otherwise their claims for age-relaxation, reservation etc. shall be forfeited.
6. Please note that age relaxation clause admissible to the Central Government Civilian Employee (CGCE) is only applicable for Group-C posts of Phase VIII/2020/Selection Posts advertisement. Certificate from the Office/Department in support of your claim that you have completed three years of regular service as on crucial date of the examination and also Official/Departmental endorsement/certificate with particulars, duly verified by your office, and No Objection Certificate(NOC) from your employer, have to be submitted during Document Verification, failing which you will not be allowed age relaxation. This is applicable in case you are claiming age relaxation as a Central Government Civilian Employee (CGCE). You will not be entitled for age relaxation clause in respect to CGCE, if you have ceased to be in Government service.
7. **No travelling or other expenses** will be paid by the Commission for attending the document verification.
8. You are further asked to bring Call Letters along with all the original documents/certificates, etc. as stated above for documents verification and may invariably check your roll number & name and your corresponding post category, schedule date & reporting time for appearing in DV process.


Under Secretary

Annexure –I**Library & Information Assistant (General)(Group B) Post Code- ER10120**

S.N.	Roll No.	Registration ID	Candidate Name	Date of DV	Reporting Time
1.	7083030227	94000300558	ASHISH KUMAR	17.02.2022	02.00 PM
